

## IMMIGRATION

This document sets out the pricing guidance for UK immigration applications. Please note that Wells Burcombe LLP (“WB”) does not offer advice regarding asylum applications. WB advises on a broad range of immigration issues. This document provides the information required by the SRA Transparency Rules in relation to the preparation and submission of immigration applications (excluding asylum) and/or the provision of advice and representation at the First-tier Tribunal (Immigration and Asylum Chamber) in relation to appeals against Home Office visa or immigration decisions (excluding asylum appeals). For details of the broader services we provide, including services to companies wishing to sponsor migrants, please contact Melissa Vangeen.

We are committed to price transparency in all our work and for all instructions we will endeavour to provide estimates at the outset based on the specific circumstances of the matter.

## FEES

The legal fees for our assistance with immigration applications vary based on the particular application or appeal being made and any complicating factors in the applicant’s circumstances or documents (or lack of such documents). The estimates below are based on straightforward cases in which all documents required under the applicable immigration rules are available (a “Standard Immigration application”). Where we are instructed in relation to a Standard Immigration Application our typical fees for an initial application will be in the range of £900 to £4,000 (per applicant), and for a First-tier Tribunal appeal will generally be in the range of £5,000 to £25,000. Please note our fees do **not** include next day secure postage/international postage/translations/Government fees/accompanying clients to Home Office sites or document upload services. Any additional, foreseeable fees will be explained in full to our client prior to commencement and any additional unexpected sums required will be advised and approved by our client prior to them being incurred.

Our indicative fees for the more common applications are as follows:

<b>Application Type</b>	<b>Fee (excluding VAT) Valid from January 2024</b>	<b>Fee (including VAT) Valid from January 2024</b>
<b>British Passport</b>	<b>£550</b>	<b>£660</b>
Our fixed fee includes all attendances, written and telephone correspondence with the client and relevant 3 <sup>rd</sup> parties, assessment of application materials, preparation of application, including all forms required, submission of application and all relevant supporting documents. NB: Fee does <b>NOT</b> include next day/secure postage / translations/any Government fees required/accompanying clients to Home Office sites.		
<b>Compliance Audit (1 Advisor)</b>	<b>£5,000</b>	<b>£6,000</b>
Our fixed fee includes travel to UK site (within M25). Our auditor will carry out a full Home Office style audit, go through records and documentation held on all migrant workers and advise as to accuracy/compliance. We will provide a full, written report on completion with recommendations and next steps to ensure ongoing compliance		
<b>Compliance Training</b>	<b>£4,750</b>	<b>£5,700</b>
Working with the client, we will devise a tailored package (e.g. Right to Work) and attend client offices to carry out/present to relevant staff. All		

course materials will be provided.		
<b>Consultation</b>	<b>£300</b>	<b>£360</b>
1 hour over the phone or by video call to review all aspects of previous/planned/potential application. Explanation of available options/next steps and full follow up in writing.		
<b>Registering with Tier 5 Scheme</b>	<b>£1,500</b>	<b>£1,800</b>
<b>Review of Corporate Policies</b>	Available on request	Available on request
To undertake a full review of all company policies and procedures and ensure their compliance with the Immigration Rules. Provide full written summary and remedial action and next steps detail.		
<b>Defined Certificate of Sponsorship</b>	<b>£450</b>	<b>£540</b>
To draft using information supplied by client.		
<b>EUSS Family Permit</b>	<b>£1,200</b>	<b>£1,440</b>
<b>EUSS Settled Status</b>	<b>£500</b>	<b>£600</b>
<b>EUSS Pre-settled Status</b>	<b>£350</b>	<b>£420</b>
<b>Family Visitor Visa (Adult)</b>	<b>£950</b>	<b>£1,140</b>
<b>Family Visitor Visa (Child)</b>	<b>£650</b>	<b>£780</b>
<b>Spouse/Parent Entry Clearance/LTR</b>	<b>£1,250 - £1,500</b>	<b>£1,500 - £1,800</b>
<b>Child Entry Clearance/LTR</b>	<b>£1,250</b>	<b>£1,500</b>
<b>Elderly Dependant</b>	<b>£2,995</b>	<b>£3,594</b>
<b>Spouse Extension</b>	<b>£1,250 – 1,750</b>	<b>£1,500 – 2,100</b>
<b>Spouse/Parent Indefinite Leave to Remain</b>	<b>£1800</b>	<b>£2,160</b>
<b>Business Visit Visa ( 6 months)</b>	<b>£950</b>	<b>£1,140</b>
<b>Business Visit Visa ( 2 years)</b>	<b>£1,025</b>	<b>£1,230</b>
<b>Business Visit Visa (over 2 years)</b>	<b>£1,550</b>	<b>£1,860</b>
<b>Skilled Worker Visa</b>	<b>£1,500</b>	<b>£1,800</b>
<b>Temporary Worker visa</b>	<b>£1,000</b>	<b>£1,200</b>
<b>Skilled Worker Indefinite Leave to Remain</b>	<b>£1,800</b>	<b>£2,160</b>
<b>Leave to Remain - other</b>	<b>£1,500</b>	<b>£1,800</b>
<b>Marriage Visitor Visa</b>	<b>£950</b>	<b>£1,140</b>
<b>Naturalisation</b>	<b>£1,500</b>	<b>£1,800</b>
<b>No Time Limit</b>	<b>£1,500</b>	<b>£1,800</b>
<b>Offshore Worker</b>	<b>£950</b>	<b>£1,140</b>
<b>Replacement BRP Card</b>	<b>£1,000</b>	<b>£1,200</b>
<b>Right of Abode</b>	<b>£1,000</b>	<b>£1,200</b>
<b>Right to Work checking</b>	<b>£500</b>	<b>£600</b>
<b>Sole Representative</b>	<b>£2,500</b>	<b>£3,000</b>
<b>Sponsor Reporting - Sponsor Change</b>	<b>£550</b>	<b>£660</b>
<b>Sponsor Reporting - Migrant</b>	<b>£500</b>	<b>£600</b>
<b>Adding a Tier to Sponsor Licence</b>	<b>£1,500</b>	<b>£1,800</b>
<b>Sponsor Licence Application</b>	<b>£2,000</b>	<b>£2,400</b>
<b>Sponsor Licence renewal - standalone</b>	<b>£1,500</b>	<b>£1,800</b>
<b>Annual COS Allocation request</b>	<b>£500</b>	<b>£600</b>
<b>Tier 1 Entrepreneur - Extension</b>	<b>£2,000-£3,000</b>	<b>£2,400-£3,600</b>
<b>Tier 1 Entrepreneur - ILR</b>	<b>£5,000</b>	<b>£6,000</b>
<b>Global Talent visa – endorsement</b>	<b>£2,000</b>	<b>£2,400</b>
<b>Global Talent visa - application</b>	<b>£500</b>	<b>£600</b>
<b>Tier 1 Investor - Initial Application</b>	<b>£9,000-£11,000</b>	<b>£10,800-£13,200</b>
<b>Tier 1 Investor - Extension</b>	<b>£9,000-£11,000</b>	<b>£10,800-£13,200</b>
<b>Tier 1 Investor ILR</b>	<b>£9,000-£11,000</b>	<b>£10,800-£13,200</b>
<b>Student Visa</b>	<b>£1,650</b>	<b>£1,980</b>
<b>Religious Worker visa (T5)</b>	<b>£950</b>	<b>£1,140</b>
<b>Creative and Sporting visa (T5)</b>	<b>£950</b>	<b>£1,140</b>
<b>Youth Mobility Scheme visa (T5)</b>	<b>£950</b>	<b>£1,140</b>

<b>Vignette Transfer</b>	<b>£700</b>	<b>£840</b>
<b>Transfer of Conditions</b>	<b>£950</b>	<b>£1,140</b>
<b>UK Ancestry Entry Clearance</b>	<b>£1,500</b>	<b>£1,800</b>
<b>Uk Ancestry Leave to Remain</b>	<b>£1,500</b>	<b>£1,800</b>
<b>UK Ancestry ILR</b>	<b>£1,500</b>	<b>£1,800</b>
<b>English Language/UK ECTIS Coordination</b>	<b>£350</b>	<b>£420</b>
To work with the client and the UK ECTIS system to gain required written approval from UK ECTIS for English language/educational qualifications in support of applications.		
<b>PBS Dependant Unmarried Partner</b>	<b>£1,200</b>	<b>£1,440</b>
<b>PBS Dependant separate application</b>	<b>£1,300</b>	<b>£1,560</b>
<b>PBS Dependant at same time</b>	<b>£550</b>	<b>£660</b>

The fee ranges above assume that:

- this is a standard application and that no unforeseen matters arise, including for example (but not limited to) the amount of supporting evidence that we need to consider or any missing documentation;
- the applicant has no adverse immigration history (such as previous breaches of immigration rules) or criminal record which may affect the application;
- the matter is concluded in a timely manner and no unforeseen complication arise; and
- all parties to the application (including any dependants) are co-operative and there is no unreasonable delay from you or any third parties.

Such issues may have a significant impact on cost. We work in accordance with fixed fees and a fixed fee will be agreed at the outset of any piece of work. The fee ranges and hourly rate do not include VAT (currently at 20%) which will be added to the invoice, nor do they include any associated disbursements (see below). Please note, the anticipated fees are an estimate based on the assumptions above. All applications are likely to vary and, of course, we can give you a more accurate estimate once we have more information about your specific case.

Factors that may result in a case being considered more complex may include (but are not limited to):

- the amount of communication (phone calls, emails etc) and other correspondence received from you or others involved in your application being excessive;
- information not being provided to us promptly and/or is incomplete and inaccurate;
- requested documents not being made available within a reasonable period;
- collections of documents not being set out in an ordered manner by reference to any application;
- documents or information not being in line with checklists we provide;
- documents requiring multiple changes; and
- third party organisations (such as accountants, banks, translators or employers) failing to provide us with information and documentation in a timely and logical manner.

Please note that our fees will be payable regardless of the outcome.

## **KEY STAGES**

The fee ranges above are intended to cover the work required in relation to the key stages of an immigration application and/or appeal, which may include:

- discussing your circumstances in detail and confirming the most appropriate application for you to make and any other options that may be available to you;
- giving you advice about the requirements of the law and whether you meet the criteria;
- considering your supporting documents;
- preparing your application and submitting it on your behalf
- giving you advice about the outcome of the application and any further steps you may need to take;
- preparing your grounds of appeal;
- taking witness statements, drafting statements and agreeing their content with witnesses;
- preparing the bundle of documents for the hearing; and
- preparation and attendance at the Appeal Hearing, including instructions to Counsel.

The stages set out above are an indication of the process where the application and/or appeal is relatively straightforward. If there are complex factors or (for an appeal) multiple witnesses, fees may increase, or if some of the stages are not required, fees may decrease. We will be able to give you a more accurate assessment of costs and time when we have been able to assess your individual case and documentation. We will endeavour to provide information regarding the costs of any particular stage of an appeal as the matter progresses.

#### **HOW LONG WILL THE MATTER TAKE?**

The time that it takes from taking initial instructions to issuing your application will depend on the complexity of your case and the documents involved. The timing of your application may also be dependent on your circumstances, intended travel and/or the expiry date of your existing leave to remain in the UK. We cannot guarantee how long the Home Office will take to process your application.

#### **DISBURSEMENTS**

Disbursements are costs related to the claim that are payable to third parties, such as Home Office fees, counsel's fees, experts' fees, courier costs, travel costs, etc. and do not form part of our legal fees. Disbursements will vary from matter to matter, but for a typical visa application or appeal we would expect to see some (or all) of the following disbursements to be incurred which can range from £30-£20,000: -

- Home Office fees (including the Immigration Health Surcharge). Details of these can be found at the following link: -

<https://www.gov.uk/government/publications/visa-regulations-revised-table/home-office-immigration-and-nationality-fees-6-april-2021>

- Added Value Service fees (such as fees for same day decisions or a VIP service).
- Fees charged by experts to prepare any necessary reports in support of your application. These are typically only required if the application is not straightforward and/or you are challenging a decision to refuse your application. These fees will vary.

- Fees charged by an interpreter: This kind of application will normally require between 4 and 10 hours with an interpreter, depending on the complexity of your case. Interpreter's fees normally range from £50 - £100 per hour plus VAT at 20%.
- Fees charged by barristers to represent you at an appeal hearing, or to advise and draft grounds of appeal. An immigration hearing will normally require between 20 – 30 hours of a barrister's time, depending on the complexity of the case. Barrister's fees normally range from £150 - £350 per hour plus VAT at 20%, and Queens Counsel charge upwards of £400 per hour plus vat..
- ID Checks
- Mileage/travel expenses if there is an interview, meeting or hearing which we attend with you.
- Postage costs/photocopying charges at £0.04 per page black and white and £0.05 per page for colour.

You will be responsible for making these payments.

### **THE TEAM**

Your matter will be handled by WB's Immigration team. If you instruct us we will provide you with the names of individual lawyers who will be acting on your matter, including who will be responsible for overall supervision.

For a more accurate quote or to discuss instructing us please contact Melissa Vangeen, Head of the Immigration team on 01727 840900 or via email [melissa.vangeen@wellsburcombe.co.uk](mailto:melissa.vangeen@wellsburcombe.co.uk).

### **DISCLAIMER**

This document is for general information only. It is not legal advice and should not be acted or relied on as being so, accordingly STS disclaims any responsibility. It does not create a solicitor-client relationship between WB and any other person. Legal advice should be taken before applying any information in this document to any facts and circumstances.